GUIDELINES FOR FUNERALS

In these difficult days after the death of a loved one, the parish staff of Immaculate Heart of Mary is available to assist your family in preparing for your loved ones' funeral. Since you have requested a Catholic funeral, we adhere to the liturgical tradition and the law/policies of the universal and local Catholic Church.

GENERAL INFORMATION

In order to best serve your family, please list a designated family contact person.

Name	Phone Number	Relation	
-	vith the designated family c rmation is to be filled out b		
Name of Deceased:		Age	2:
Residence:			Date of
Death:	Place of Death:	Place of Death: Requested Funeral	
Date/Day/Time:		Fun	eral Home:
	If yes, the entire cremate emains or the body be brought fo		
Who will assist with placing	e practicing Catholics partions g the pall on the coffin? No e funeral is with cremated i	more than four pe	
Name:	Church	Church Parish:	
Name:	Church	Church Parish:	
Name:	Church	Church Parish:	
Name:	Church	Parish:	
	put Christian symbols on th the book of the Gospels ar		servers will show them
Name:	Church Paris	Church Parish:	
Name:	Church Paris	Church Parish:	

When the coffin is placed near the sanctuary, these two family member should stand near the coffin by the Paschal Candle ready to place the symbols at the direction of the altar servers.

One or two family members may read the scripture readings during the Liturgy of the Word. It should not be a family member who will succumb to grief while reading. If you cannot think of anyone for this ministry, the church will provide a lector to read.

Name:	Church Parish:
Name:	Church Parish:

Two family members may bring up the gifts of bread and wine for the Mass. They are to sit in the front center-left section in pew no. 3.

Name:	Church Parish:	
Name:	Church Parish:	

MUSIC FOR THE FUNERAL

Music for funerals must be liturgical and proper to the dignity of the Liturgy of Christian Burial. No recorded or secular music may be played. The Assistant Director of Music is in charge of planning music for funerals in consultation with families. What the Assistant Director of Music approves is what may be sung. The Assistant Director of Music must approve requests for guest singers or instrumentalists.

Hymns found in the Lead Me Guide Me Hymnal and/or the Seasonal Missalette are most appropriate for the funeral.

OTHER ITEMS

- 1. Wakes are not permitted in the Church. Clergy, Religious Nuns or Brothers, and Seminarians are the only persons allowed to be waked in the church prior to the Mass of Christian Burial.
- 2. Printed obituaries are not allowed to be distributed during the funeral. This should be done prior to the start of the liturgy.
- 3. There will be no guest speakers or preachers. No eulogies, obituaries or secular texts may be read. All of the above may be done at the Funeral home.
- 4. The Associate Director of Music oversees and approves all music for funerals. Suggestions should be submitted no later than twenty-four hours (24) prior to the funeral.

As the family contact person, I have read and understand the above Guidelines.

Family Contact's signature

Date

Parish Staff preparer

Date

SAMPLE PROGRAMS MASS OF CHRISTIAN BURIAL

INTRODUCTORY RITES

<u>Greetinq</u>

Priest Full Name: The Very Reverend Marcus Johnson, V.F.

<u>Sprinkling of Holy Water</u> Priest: Father (priest's last name)

> <u>Placing of Pall</u> Family Member

> > <u>Processional</u> Hymn

<u>Opening Prayer</u> Priest: Father (last name)_____

> <u>First Reading- Old Testament</u> Lector: Name:

<u>Responsorial Psalm</u> Musician Name_____

<u>Second Reading-New Testament</u> Lector: Name: _____

<u>Gospel Reading Priest:</u> Father (last name)

> <u>General Intercessions</u> Lector: Name_____

<u>Preparation of the Gifts</u> Hymn

> <u>Communion</u> Hymn

<u>Final Commendation</u> <u>Pravers and Incensing of the Body</u>

> <u>Recessional</u> Hymn

Not a mass

LITURGY OF CHRISTIAN BURIAL

INTRODUCTORY RITES

<u>Greeting</u> _Presider's Full Name example: (Deacon Joseph Bushnell)_____

> Sprinkling of Holy Water Presider's Name

> > <u>Placing of Pall</u> Family Member

<u>Processional</u> Hymn

<u>Opening Prayer</u> Presider's Title and last Name example: (Deacon Bushnell)_____

> First Reading- Old Testament Lector: Name; _____

<u>Responsorial Psalm</u> Musician Name

<u>Second Reading-New Testament</u> Lector: Name:

<u>Gospel Readina</u> Presider's title and last name_____

> <u>General Intercessions</u> Lector: Name

Final Commendation Prayers and Incensing of the Body

> <u>Recessiona</u>l Hymn